

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

September 9, 2015

The meeting was called to order at 6:05 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance	Randy Gray, Director-Curriculum & Instruction/Projects, led the Pledge of Allegiance.	
Roll Call	Trustee Alicia Anderson Trustee Tony Peña Trustee Sonya Cuellar	Trustee Linda Garcia Trustee Vivian Hansen
Administrators Present	Delores Stephens, Co-Interim Superintendent David Verdugo, Co-Interim Superintendent Ranita Browning, Interim-Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Deborah Stark, Assistant Superintendent-Educational Services Adrian Ayala, Director-Leadership Development Kim Cole, Director-Special Education/ECE Cindy DiPaola, Director-Maintenance & Operations Greg Francois, Director-Secondary Ed. & Instructional Technology Randy Gray, Director-Curriculum & Instruction/Projects Margarita Rodriguez, Director-Research Manuel San Miguel, Director-Student Services Beatriz Spelker-Levi, Director-Personnel Chris Stamm, Director-Student Nutrition Services Patricia Tu, Assistant Director-Fiscal Services Andrea Aguilar-Nuno, Principal-Buena Vista High School Greg Buckner, Principal-Paramount High School Morrie Kosareff, Principal-Paramount High School-West Roxanne Shelby, Assistant Principal-Buena Vista High School Steven Bernard, Dean of Students-Paramount High School Kelly Biby-Morales, Facilitator/Supervisor of Instructional Improvement David Daley, Program Administrator-Special Education Juliana Sauvao, Program Administrator-Special Education Sergio Espinoza, Supervisor-Maintenance & Operations Jessie Flores, Supervisor-Maintenance & Operations Roger Ramirez, Supervisor-Maintenance & Operations	

Approve Agenda
September 9, 2015
1.250

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to approve the agenda of the Regular Meeting of September 9, 2015.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Special Study Session
Minutes August 12, 2015
1.251

Trustee Hansen moved, Trustee Garcia seconded and the motion carried 4-0 to approve the minutes of the Special Study Session held on August 12, 2015.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Abstention: 1 – Trustee Peña

Regular Meeting Minutes
August 12, 2015
1.252

Trustee Garcia moved, Trustee Cuellar seconded the motion. Mrs. Stephens informed the Board that there is a correction to the appointment of Juan Velasquez (Dean of Students). The motions should reflect as Trustee Hansen moved and Trustee Garcia seconded. The motion carried 4-0 to approve the minutes of the Regular Meeting held on August 12, 2015 as noted.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Abstention: 1 – Trustee Peña

REPORTS

Employee Representative
Reports

There was no CSEA representative in attendance.

TAP President April O'Connor shared that association members are very happy and added that they are currently voting on the agreement and hoping to have the results by Monday. She thanked the Board and the team and said that they know it was a very long evening for the negotiating team. Teachers feel great and valued. The impact that the tentative agreement has made is amazing. They appreciate all the support. She shared that on October 12, 2015 a roundtable would be hosted and former PHS teacher and now Assembly Member Patrick O'Donnell is scheduled to be in attendance and will be talking to teachers. The event will be taking place at the Clearwater Building. She also invited the Board to a Mixer celebration for their members on September 24, 2015 at Gus's Deli beginning at 3:30 p.m. She shared that TAP will be having a team at the upcoming Relay For Life event.

Board Members' Reports

Trustee Anderson along with Co-Interim Superintendent Dr. Verdugo visited Redondo Beach Unified School District to see the District's various sites Solar Program.

Trustee Cuellar had no report but welcomed everyone.

Trustee Garcia visited Lincoln School on the first day of school. She shared that her grandson loved to attend the Summer Program, she attended the Paramount High School football game vs. Wilson High School and she attended a Tepic Sister Cities meeting and added that they hope to bring back the exchange student program. Tepic Sister Cities is coordinating a Gala Night on October 3, 2015 in which the Mayor of Nayarit will be in attendance.

Trustee Hansen welcomed everyone back and shared that she hoped everyone had a nice summer.

Trustee Pena welcomed everyone back.

Superintendent's Report

Co-Interim Mrs. Stephens highlighted a variety of items:

- Co-Interim Superintendent Mrs. Stephens along with Dr. Verdugo hosted the annual Management Symposium.
- Mrs. Stephens and Dr. Verdugo visited the school sites and welcomed staff back to the new school year.
- She shared that the Superintendent's Office hosted the Superintendent Search Community Input Forum on September 2nd and was well attended. She extended a thank you to Isela Preciado for organizing the event and assisting Leadership Associates throughout the day.
- Co-Interim Superintendent Stephens attended the monthly Ad-Hoc meeting along with Board Members Hansen and Anderson.

Recognitions

PHS JROTC

Board of Education members and Co-Interim Superintendents Mrs. Stephens and Dr. Verdugo congratulated and presented a Certificate of Achievement to the Paramount High School JROTC for their recent travels and participation in the JROTC Leadership Academic Bowl that took place in Washington DC.

The JROTC program has developed over the past several years to encompass both the Senior and West Campus, providing a 4 year leadership and skills development curriculum for our current enrolment of 203 students. The PHS JROTC curriculum includes content in health, fitness, first aid, government and civics, leadership and organizational structure and management. As a program, emphasis is placed on character, service and self-discipline. The program's success and growth have allowed our staffing to expand from Col. Robert Guild and Sgt. Dannie Brayboy to include the new addition this past June, Command Sergeant Major Rodney Rundblade the third certificated JROTC instructor.

Mrs. Stephens shared that this is another reflection of the growth and success of the program as they advanced in the JROTC Leadership Academic Bowl (JLAB). After great success in both local and regional competitions this year, the Paramount High School JROTC program was one of 40 Army JROTC programs to advance this year to national competition. Sergeant Brayboy and five cadets went to Washington DC from June 26th through the 30th to participate in this event and competition where they placed 25th in the nation.

We congratulate the JROTC for their accomplishments and continued success.

Maintenance & Operations

Board of Education members and Co-Interim Superintendents Mrs. Stephens and Dr. Verdugo presented Cindy DiPaola, Director of Maintenance & Operations and Supervisors Sergio Espinoza, Jessie Flores, Roger Ramirez and Armando Rodriguez (not in attendance) a Certificate of Recognition acknowledging the department for the exceptionally hard work and support the Maintenance & Operations

department provided during the summer and as the District prepared to open the news school year with all the change and movement of administration.

Introductions:

Margarita Rodriguez, Director-Research: Margarita Rodriguez received her Bachelor's Degree in Physics from Occidental College and her Master's Degree in Applied Statistics from California State University, Long Beach.

Margarita has varied experience in research and evaluation having previously served as the Manager of Impact at Partnership for Los Angeles Schools, Senior Project Manager for Red Schoolhouse Software, and as Senior Researcher for Paramount Unified. Since 2013, Margarita has served as the Coordinator of Assessment and Accountability.

We congratulate Margarita on her promotion to Director of Research and Evaluation.

Steven Bernard, Dean of Students: Steven Bernard received his Bachelor's Degree in Liberal Studies/Humanities from California State University, San Bernardino and his Master's Degree in Education from Azusa Pacific University.

Steven served as a Teacher, Athletic Director and Baseball Coach in the Orange and Hemet Unified School Districts. Last year, Steven was an Intervention Specialist in Orange Unified.

With responsibilities similar to the Dean position, we have been told that Steven has high levels of enthusiasm and professionalism.

We welcome Steven as the Dean of Students.

Kelly Biby-Morales, Facilitator/Supervisor of Instructional Improvement: Kelly Morales received a Bachelor's Degree in Sociology from Boston College and her Master's Degree in Bilingual Education from California State University, Long Beach.

Kelly has served as a teacher at Gaines and Instructional Coach at Paramount Park. Since 2000, Kelly has served as a Curriculum Specialist in Educational Services.

Kelly is well regarded as someone with deep knowledge of instruction, sound professional judgement and understanding of our schools. Kelly is known to be professional, dedicated and pleasant.

We welcome Kelly as K-12 Facilitator/Supervisor of Instructional Improvement.

Juliana Sauvao, Program Administrator- Adult School: Juliana Sauvao received a Bachelor's Degree in Liberal Studies from California State University, Fullerton and her Master's Degree in Education from University of Phoenix.

Juliana has served as a Program Specialist in Special Education since 2013. Prior to joining our District, she worked for six years as a Teacher and Reading Specialist in Yucaipa and as a Teacher for three years in Norwalk-La Mirada.

Juliana is well regarded for her knowledge and understanding of curriculum and instruction. Juliana is known to be professional, organized and personable.

We welcome Juliana as Program Administrator of Special Education.

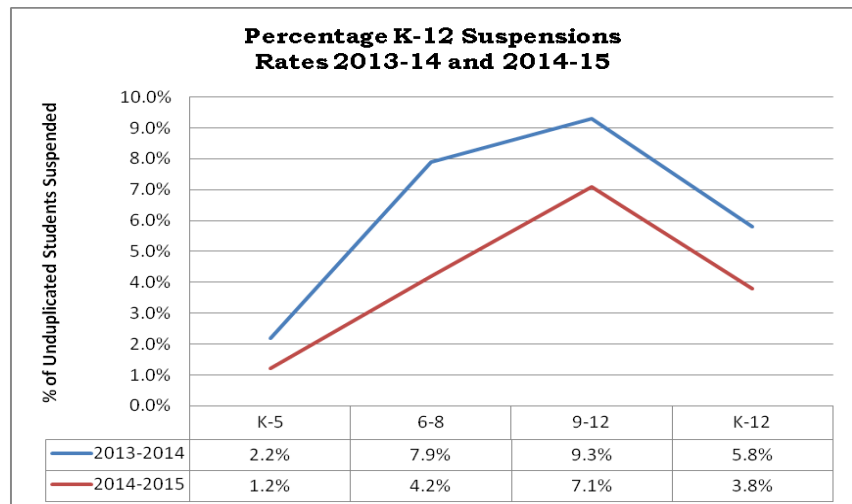
Safe and Civil Schools Update

Dr. Manuel San Miguel, Director-Student Services provide the Board with an update on Safe and Civil Schools.

Dr. San Miguel shared that the purpose of the presentation is to:

- Present District suspension data supporting the continued use of Safe and Civil Schools Program for PUSD.
- Cite evidence of the alignment of the Safe and Civil Schools Program and California’s focus on Positive Behavior Intervention and Support (PBIS).
- Update the Board of Education on the progress of the Safe and Civil Schools Program in PUSD.
- Outline next steps.

PUSD Suspension Data:



2014-15 Disaggregated Suspension Data

Grade Level	Subgroup	Percent in Subgroup	Unduplicated Percent Suspended
6-8	African American	10	14
9-12	African American	9.5	16.4
9-12	Special Education	10.5	12.9

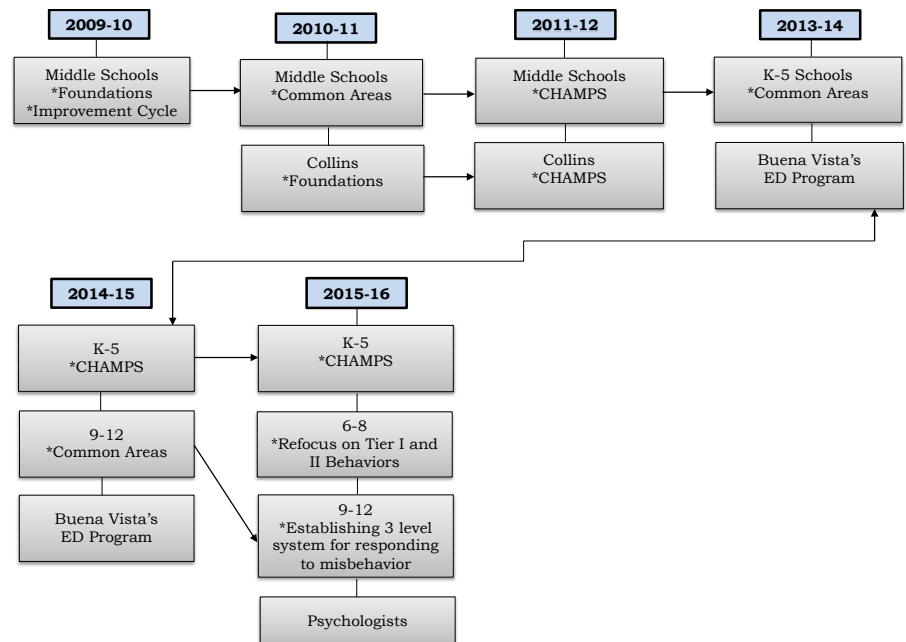
How Does the Safe and Civil Schools Program align with California's focus on using alternative means of correction to discipline?

- According to the U.S. Department of Education, Positive Behavior Interventions and Supports (PBIS) is a highly effective framework to help provide assistance to schools, districts and states to establish a preventive, positive, multi-tiered continuum of evidence-based behavior interventions.
- Safe and Civil Schools is listed as one of the models of PBIS in the National Registry of Evidence –based Programs.

What are the major components of the Safe and Civil Schools Program?

- Emphasizes proactive, positive and instructional behavior management.
- Addresses behavior before it necessitates correction.
- Collects data before embarking on interventions.
- Implements simple corrections before moving to progressively more intensive and time-intrusive ones.
- Sets a climate of respect for all.

What is the history of Safe and Civil Schools Program in PUSD?



What were the highlights of the 9-12 professional development in 2014-15?

In 2014-15, all 9-12 Safe and Civil Leadership Teams received professional development in three major areas:

- Implementing a proactive approach to supervision.
- Creating Guidelines for Success.
- Identifying three levels of misbehavior in the classroom.

What were the highlights of the 9-12 Professional Development in 2014-15?

PHS:

- Collected and analyzed common area and classroom behavior referral data.

PHS-West:

- School-wide common area expectations for supervision.
- School-wide expectations for electronic devices and dress code.
- Collected data from students, parents and staff for the implementation of Guidelines for Success.

Buena Vista:

- School-wide expectations for passing periods.
- Guidelines for Success “what does it take to soar”.
- Tier II behavior referrals.

What are the Professional Development focus areas for 2015-16?

Grade Level	Topic	Date/Time
K-5	CHAMPS	September 15 December 14 March 25

Grade Level	Topic	Date/Time
6-8	Refocus on Tier I and Tier II behaviors Placing protocols in school-wide plans	September 16 December 15

Grade Level	Topic	Date/Time
9-12	Establishing a 3 level system for responding to misbehavior	September 17 December 16 March 24

New Administrators

Grade Level	Topic	Date/Time
K-12	<ul style="list-style-type: none"> • Foundations of behavior support • Common areas with school-wide policies • Creating an inviting school climate. 	September 15
	<ul style="list-style-type: none"> • Responding to misbehavior • Establishing and sustaining a continuum of support. 	March 24

2014-15 Unaudited Actuals

Ranita Browning, Interim Assistant-Superintendent provided the Board with a Budget update and information on the 2014-15 Unaudited Actuals

2014-15 Unrestricted General Fund Unaudited Actuals Budget Summary.

GF Unrestricted	2014-15 Adopted Budget	2014-15 Estimated Actuals	2014-15 Unaudited Actuals
Revenues	\$126,084,279	\$128,605,995	\$130,076,843
Expenditures	\$109,761,586	\$112,276,685	\$103,748,278
Other Financing (Transfers out & Encroachment)	(\$19,888,644)	(\$18,408,829)	(\$18,334,847)
Surplus/Deficit Spending	(\$3,565,951)	(\$2,079,519)	\$7,993,717
Beginning Fund Balance	\$11,309,412	\$14,968,205	\$14,968,205
Ending Fund Balance	\$7,743,461	\$12,888,686	\$22,961,923

Clarifying Points:

- This is the first time in a long time that school districts have had funds available for programs
- Common Core carryover funds picked up \$1.7 million of LCAP budgeted expenditures
- 2014-15 was more of a planning year for LCAP, some budgeted expenditures did not occur but are slated to be spent in 2015-16
- Spending was conservative, due to LACOE asking Districts to reserve the entire amount of GAP funding.

Components of Ending Fund Balance:

Ending Fund Balance		<u>\$22,961,923</u>
Components of Ending Fund Balance		
• Revolving Cash		40,000
• Stores		279,464
• Assigned		8,025,649
LCAP	\$5,955,323	
Deferred Maintenance	164,184	
Adult Education	1,398,999	
EIA – Unrestricted GF	507,143	

Reserve for Economic Uncertainties		10,900,000
Available Amount		3,716,810

The District's next steps include:

- ▶ Adjustments to the fund balance will be made on negotiation enhancements
- ▶ September 23, 2015 – Revise 2015-16 Budget and Multi-Year Projections
- ▶ October 2015 – Update Board of Education on LCAP services and activities
- ▶ December 2015 – 1st Interim Report

**BOARD MEETING
CALENDER**

There were no changes to the Board of Education Meeting Calendar.

HEARING SECTION

During the hearing section, Paramount High School teacher Mr. Santiago Rios addressed the Board. He wished to thank the Board for their support on the tentative agreement that was reached. He is looking forward to the affirmative vote on the agreement. He wished to add that on a side note, due to not having the annual convocation meeting, teachers commented that administration allowed them to work in their classrooms to prepare and receive students. It was very positive on the senior campus and he also shared that with Dr. Buckner.

CONSENT ITEMS

0.253

Trustee Cuellar moved, Trustee Peña seconded and the motion carried 5-0 to approve the Consent Items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Human Resources

Personnel Report
15-03
2.253

Accept Personnel Report 15-03, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation.

Consultant Services
2.254

Ratify the consultant services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Educational Services

Consultant and Contract
Services
3.253

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Business Services

Purchase Order Report
15-03
4.253

Approve Purchase Order Report 15-03 authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of August 2015
4.253

Approve warrants for all funds through July with a total of \$5,176,842.71.

Acceptance of Donations
4.253

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

ACTION ITEMS

Human Resources

Intern Contract with Los Angeles County Office of Education
2.254

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the contract with Los Angeles County Office of Education for participation in the internship program.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Student Teaching Agreement with Pacific Oaks College
2.255

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the agreement with Pacific Oaks College for participation in the student teaching program.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Resolution 15-09, Institutional Memberships for the 2015-16 School Year
2.256

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 5-0 to adopt Resolution 15-09 authorizing Paramount Unified School District's institutional memberships for the 2015-16 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Educational Services

Naviance Software Contract
3.257

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to approve the purchase of Naviance Inc., a comprehensive college and career readiness software program in 2015-16 for Paramount High School-West Campus.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Local Educational Agency Plan
3.258

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the 2015-18 Local Educational Agency Plan that describes educational services for students provided through federal funds required by the *No Child Left Behind Act*.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Nonpublic School Placement for a Special Education Student for 2015-16
3.259

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the placement for a special education student in nonpublic schools, as determined by the student's Individual Education Plan for the 2015-16 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Business Services

2014-15 Unaudited Actuals
4.260

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the 2014-15 Unaudited Actuals Financial Report.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Resolution 15-10, Certifying
Removal of Housing and
Community Development
Relocatable Restroom
Building at Buena Vista High
School
4.261

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 adopt Resolution 15-10, certifying removal of Housing and Community Development relocatable restroom building at Buena Vista High School, in compliance with Education Code 17292(c).

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Resolution 15-11,
Establishing the 2015-2016
Gann Appropriations Limit
4.262

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to adopt Resolution 15-11, establishing the 2015-2016 Gann Appropriations Limit at \$89,832,728, as calculated by the State formula.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

INFORMATION ITEMS

Educational Services

Student Fundraisers at
Paramount High School and
Paramount High School-
West

The Board received as information a list of proposed student organization fundraising activities

ANNOUNCEMENTS

President Anderson reported that the next Regular Meeting would be September 23, 2015, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:18 p.m. to discuss Public Employment, Conference with Labor Negotiator, Conference with Legal Counsel-Existing Litigation, Student Discipline and Governance Team Items.

OPEN SESSION

The Board reconvened to Regular Session at 10:15 p.m. President Anderson reported that they discussed Public Employment, Conference with Labor Negotiator, Conference with Legal Counsel-Existing Litigation, Student Discipline and Governance Team Items.

The following action was taken in Closed Session:

Human Resources

Public Employment
2.263

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to appoint Elizabeth Becerra as Dean of Students effective as soon as mutually agreeable.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Educational Services

Student Discipline
Readmit Student A-1
3.264

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to allow Student A-1 to return and attend Paramount Community Day School for the 1st semester of the 2015-16 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Student Discipline
Readmit Student A-2
3.265

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to allow Student A-2 to return and attend Paramount High School.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

ADJOURNMENT

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on September 9, 2015 at 10:17 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Delores Stephens, Co-Secretary
To the Board of Education

President

Vice President/Clerk